

Evans Elementary School

Code of Conduct 2023 - 24

Introduction

At Evans Elementary School, we work hard to maintain a safe, secure and productive learning environment. A student's right to learn and a teacher's right to teach are defended and protected. Students are expected to demonstrate by their actions an understanding of appropriate behavior.

Evans Elementary School promotes the values expressed in the BC Human Rights Code respecting the rights of all individuals in accordance with the law – prohibiting discrimination based on race, color, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex or sexual orientation, gender identity or expression – in respect of discriminatory publication and discrimination in accommodation, service and facility in the school environment.

These expectations apply to behavior at school, during school-organized or sponsored activities, and other circumstances where engaging in the activity (including on-line behavior and social networking) will negatively impact the safe, caring and orderly environment of the school, and/or student learning.

<u>Rights and Responsibilities</u>	<u>STUDENT IN GOOD STANDING</u>
<p><u>I have a right</u> TO LEARN</p> <p>I have a responsibility for my own learning</p> <p><u>I have a right</u> TO BE SAFE</p> <p>I have a responsibility to use common sense at all times</p> <p><u>I have a right</u> TO BE RESPECTED</p>	<p>In our school we strive to create a community of learners that is positive, responsible and respectful. We have standards in place for student behavior, to ensure their success, both academically and in their personal interactions.</p> <p><u>AN EVANS STUDENT IN GOOD STANDING IS:</u></p> <ul style="list-style-type: none">• A student who has demonstrated that he/she can be trusted to be responsible both in the classroom and out.• A student who has completed assignments as required.• A student who has demonstrated that he/she is working positively with fellow classmates and adults in our school. <p>SUCCESS IS EVERYONE'S GOAL EVERY DAY!</p>

Evans Elementary School Code of Conduct

Evans Elementary School is a family of learners committed to:

- building independent literacy and numeracy skills
- striving for personal excellence in attitude, skills and knowledge
- creating a safe, collaborative environment
- providing enriching experiences and diverse opportunities
- developing responsible, contributing members of a global society

Roles and Responsibilities

A Student's role is to:

- **come to school**
- **be willing and ready to learn**
 - do own work
 - concentrate
 - have their supplies on hand
 - participate
 - contribute
- **be responsible**
 - for actions
 - for belongings
 - play at playtime
 - homework
 - for newsletters
 - recycle
 - clean up
 - report accidents
 - use time wisely
 - work when told to
 - for school property
 - try to solve own problems
- **demonstrate respect for teachers / students / parents**
 - listening
 - helping
 - paying attention
 - respecting others' right to learn
 - being polite
 - sharing
- **be aware of consequences**
- **follow rules**
 - classroom / playground / bus
- **communicate needs to teachers and parents**
- **be themselves**
 - personal excellence
 - confident
 - take risks as a learner
 - be a leader
 - considerate
 - empathetic
 - happy

A Student's role is not to:

➤ **exhibit physically aggressive behavior**

- fight
- push/shove
- trip
- kick/punch
- poke
- pull hair
- wrestle - body check

➤ **exhibit negative interpersonal qualities**

- name calling
- laugh at others
- be dishonest
- embarrass others
- start rumors
- tease others
- refuse to listen to another point of view
- rudeness
- bullying/intimidating actions
- find fault in others

➤ **be disrespectful of another's personal space and property**

- touch / take / grab / destroy another person's property
- touch / kiss / poke / push another person

➤ **use inappropriate language**

- swearing
- insulting
- calling out

➤ **act in an unsafe manner:**

- play in unsafe areas
- run in the hallways
- leave the school grounds without permission
- bring contraband to school (weapons/matches/alcohol)
- exhibit bullying/intimidating behaviors

➤ **interfere with the learning of self and others**

- interrupt lesson/teacher
- run in the hallways
- distract other students
- wander the class

➤ **play with toys/collections/objects during work time exhibit irresponsible behaviors**

- cheating
- tattling
- controlling others
- lose library books
- not having supplies / unprepared to work

A Teacher's role is to:

- communicate with parents / students / colleagues - written reports / telephone calls / formal and informal meetings
- maintain appropriate discipline/order in the classroom, around the school and on the playground
- **be prepared**
 - plan
 - correct work
 - organized
 - facilitate learning
 - understand student's perspective
 - provide opportunities for student success
 - be on time
- **be a positive role model**
 - model learning - enjoy being in the classroom
 - help students make positive choices
 - model a restorative approach during times of conflict
- **deliver instruction**
 - ensure students understand concepts taught / reviewed
 - encourage / guide students to reach their potential
 - facilitate learning by teaching in different styles
 - encourage / teach good learning habits
- **be empathetic and caring**
- **build positive relationships**
 - with students / parents / staff / school community
- **maintain professionalism**
 - upgrade skills / knowledge
 - attend / participate / lead professional development workshops
 - follow / understand "best practice"

A Teacher's role is not to:

- do anything the child can do for him/herself
- harm the child (physically or emotionally)
- be disrespectful (students / parents / staff)
- replace the role of the parent
- leave students unsupervised
- promote their own personal values to the exclusion of all others
- have unrealistic expectations
- focus on only one or a few students

Parent's role is to:

- model responsible positive behaviors
- be respectful to students, other parents, staff, volunteers
- support the school / teachers / methods of communication
- address issues/concerns through appropriate channels (teacher/administrator/
School District personnel)
- recognize school as being a place of learning
- care for their child's basic needs (sleep / food / clothing / hygiene)
- take an active role in their child's education (at home and at school)
- realize/understand that mistakes are an important part of learning
- understand/promote the concept that school is an inclusive environment
- provide opportunities, activities and experiences that enrich their child's life

A Parent's role is not to:

- be disrespectful of children, other parents and staff
- have unrealistic expectations of the school and personnel regarding home issues
- be confrontational
- complete their child's homework
- have unrealistic expectations of their child's abilities
- expect school personnel to enforce their choice of friend(s) for their child while at school

The Administrator's role is to:

- **communicate** / liaison between and be an advocate for the school, the students, the parent, the school district, and the community
- **know the students**
 - names
 - background
 - strengths/challenges
- **be available and approachable in promoting positive relations with students /parents / staff members**
- **be the educational leader**
 - - guide / support / facilitate
- **discipline when necessary - ensure that discipline is a learning opportunity and not punitive**
- **ensure the safety of the school family**
 - seek school district assistance when necessary

The Administrator's role is to:

- promote and model positive school atmosphere by being a strong leader
make the final decision when appropriate
- **understand / be knowledgeable of what is happening in their school**
 - be involved in new initiatives - visit classrooms
 - is visible - be an active participant – approachable
- **be respectful / confidential**
- **administrate**
 - supervise - evaluate
 - create schedules (supervision, etc.) - have a safety plan

The Administrator's role is not to:

- avoid involvement
- plan for teachers and other staff members
- be “non-supportive”

Response to Behaviors: Positive and Negative

At Evans Elementary School, the staff works together every day to ensure that the children in our charge co-operate with and care about each other. Sometimes it is necessary to correct and to help and guide the students. Our procedure for correction is straightforward, flexible and in place to recognize appropriate behaviors, and to establish routines and consequences for inappropriate and unacceptable behaviors.

We recognize students who demonstrate appropriate behaviors through:

- personal commendations
- phone calls home
- awards – “Gotchas”
- certificates and draws
- special or additional privileges
- assembly recognition

We believe that appropriate behaviors can be taught and will be encouraged, recognized and reinforced. Students do make mistakes and a restorative approach is used to help the student understand their role in the situation and to help facilitate change in behavior.

Response to inappropriate behaviors include:

- discussion with Principal, Child and Youth Care Worker and Counsellor
- Problem solving/community service
- a note and/or a phone call home to parents

- loss of privileges
- student/teacher contracts
- detention
- time outs and other logical consequences
- Suspension for various lengths of time (in school, home, reduced day)
- Referral to School Based Team (behavior plan, contracts, counseling, involvement in outside agencies)

Student Dress Guidelines:

All **SD #33** Elementary school student clothing should be suitable for a school learning environment. Clothing and footwear should be comfortable and appropriate for students to participate safely in all school activities. (P.E., Recess, Lunch activities) Clothing should demonstrate a respect for the school community and the **B.C. Human Rights Code**. Any person dressed in an inappropriate manner, will be advise personally and discretely, and given an opportunity to meet the school dress guideline.

	Kindness	Respect	Responsibility
Classroom & Pods	I can make choices that are thoughtful of others.	I can treat classmates the way I want to be treated. I can use proper manners.	I can listen and follow expectations.
Line-ups & Hallways	I can be flexible, helpful, and patient while waiting in line.	I can keep my hands and feet to myself and be aware of personal space.	I can line up single file, stay in my spot, and keep to the right side. I can maintain "Quiet Coyote".
Bathrooms	I can help keep the bathrooms clean.	I can give others privacy. I can use an inside voice.	I can flush the toilet, wash my hands, and leave quickly.
Outside & Playground	I can include others and play fairly. I can use kind words while playing.	I can keep my hands and feet to myself. I can follow directions from staff.	I can play safely and return all equipment. I can use my "WITS" when problem solving.

Evans Elementary School Matrix