



Evans Elementary School

Parent Week at a Glance
January 9th – 13th, 2023



Chilliwack
School District

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Mrs. Annette Morelli, Office Administrative Assistant

Hello Evans Parents,

Please find some information on Events happening at Evans over the next few weeks:

Jan 11th – 6:30 pm PAC Meeting
Jan 16th – 1:00pm Student Assembly
Jan 20th – Start of Administration of MDI (Grade 5)
Jan 20th – Start of EDI (Kindergarten)
Jan 20th – PAC Hot Lunch (Soup & Buns)

Job Opening At Evans Elementary – Evans has an opening for a permanent Noon Hour Supervision Assistant. Anyone wanting further information or interested applying can do this online using the link here:

https://makeafuture.applytoeducation.com/Applicant/AttJobPosting.aspx?JOB_POSTING_ID=aaabd192-b049-4340-ab85-aebf7cc98731

Further information is also attached at the end of this WAG.

Inclement Weather School Closure Guidelines – With the weather starting to be more “winter like” we wanted to share with parents the guidelines for closure of schools in inclement weather.

Inclement weather conditions such as freezing rain, significant snowfall or high wind can occur during the fall and winter months. In such conditions, decisions on the opening or closure of school district facilities are made by the Superintendent of Schools in consultation with management and supervisory staff who have checked first-hand on the driving conditions, walking/sidewalk conditions, and general condition of buildings and accessibility to sites. *For more details on how this is done, [click here](#).*

While service to students and parents is a priority and schools will be kept open as much as is reasonably possible, student and staff safety is the primary consideration.

In the event of extreme weather conditions, parents are urged to check the **School District website** www.sd33.bc.ca or tune into radio stations **STAR FM (98.3 FM)** or **JR Country (89.5 FM)**, to receive up-to-date information on school closures and information on the buses. Reports will start after 6:00 a.m. and will be repeated often. The information broadcast is directly from the School District. The reports are confirmed and there is no need to call your school, the School District Office or the radio station.

In the event that there is inclement weather but the school remains open, it is the parent’s decision, based on their assessment of the relative safety of travel conditions, as to whether or not their children attend school. Students will be marked absent for the day, but such an absence will not affect a perfect attendance record.

A **Transportation Snow Plan** is in place for students who rely on travel by school bus and live in higher elevations such as Chilliwack Mountain, Little Mountain, Majuba Hill, Ryder Lake and some areas of Columbia

Valley and the Eastern Hillside. An announcement will be made should travel in these areas become challenging due to slippery road conditions. *(Please note: the greater Promontory area does not have a snow plan).*

All inclement weather announcements will be posted on the District website www.sd33.bc.ca

(Repeat) Volunteers – We love having volunteers at Evans !! Just a reminder that all volunteers need to get a Criminal Record Check (once every 4 years and it's free) and check in at the office once they arrive. Volunteers need to wear a Volunteer Identification badge while at the school. A reminder that once the activity you have volunteered for is completed, we ask that you please sign out at the office (we need to keep track of who is in the building for legal reasons [fire, lockdowns, etc.]). Thank you for your help here. Should you have any questions about being a Volunteer at Evans please get in touch with our office.

SUPERVISION ASSISTANT

Division: 5 (Education Assistant)

Reports to: Principal

Job Summary

With minimal direction, the Supervision Assistant monitors student behaviour and provides assistance to students during non-instructional time. He/she works cooperatively with other employees and students.

Duties and Responsibilities

- Monitors student behaviour inside the school and on the grounds, and ensures students are in assigned areas.
- Administers First Aid to students.
- Administers student medication as directed by the Principal.
- Reports safety and discipline concerns to principal or designate.
- Promotes and fosters cooperative relationships.
- Distributes activity materials and equipment.
- Performs other student supervision related or emergent duties.

Equipment Used

First aid kit.

Required Knowledge, Ability, Skills

- Completion of Grade 10 or equivalent.
- Over six months' experience working with children.
- A valid Safety Oriented First Aid Certificate.
- Ability to extend and model patience, care, tolerance and understanding.
- Ability to communicate effectively, both orally and in writing.
- Ability to perform individually and as part of a team.
- Ability to use tact, diplomacy and human relations skills for frequent contacts of a difficult, specialized or sensitive nature for such purposes as influencing, persuading or securing the co-operation of others when dealing with the public, parents, staff and students.
- Ability to work with special needs students.